

**McKenzie County School District No. 1 School Board
Minutes of Special Board Meeting**

December 04, 2019

5:30 p.m.

Members Present	Members Absent
Pam Ramage, President	
Heather Wisness, <i>Vice President</i>	
Virginia Ceynar	
Dawn Maki	
Corey Meuchel	
Jake Pennington	
Lisa Samuelson	
Steven Holen, <i>Superintendent</i>	
	Wyatt Voll, <i>Attorney</i>
	Brant Hebert, <i>Business Manager</i>

Call Meeting to Order

President Ramage called to order the McKenzie County School District No. 1 School Board special meeting at 5:34 p.m.

Agenda

1. Board practices and general protocol review.
 - a. Superintendent Holen facilitated discussions regarding school board procedures and practices relates to school board meetings and agenda items. Board members discussed ways to improve the efficiency of board meetings and to clarify the content to be shared as part of principal reports and financial statements. Information obtained at the NDSBA conference was shared at the meeting to guide discussion on possible changes to board meeting structure and efficient use of committee meetings.
 - b. Board members shared experiences and best practices in conveying messages of the public and addressing patron concerns. Methods of communication and appropriate deference of questions as discussed to help board members and administration in communications with parents and general community.
 - c. Superintendent Holen and Board members discussed governance practices and general roles of the school board and administration related to school initiative and general day-to-day operations.
2. Strategic planning.
 - a. School board members shared thoughts in regards to shared goals and vision for the school district and to ensure alignment with current school improvement goals. Board member representatives of the Wolves Innovation Teams shared thoughts on the process and Board perspectives with the rest of the school board.
 - b. Superintendent Holen shared with the Board the option for formal strategic planning facilitation. A proposal was shared as one option to consider in developing/revising the school district strategic plan. The Board will consider this option at a future board meeting.
3. Superintendent evaluation
 - a. The evaluation process and format were briefly discussed for opportunities to improve the efficiency and outcome of the process. Questions from the format evaluation in November were briefly discussed with Board members.

Adjournment

Hearing no further business to come before the school board, President Ramage adjourned the meeting at 8:16 p.m.

Pam Ramage, *Board President*

Brant Hebert, *Business Manager*