

# NEW TO THE DISTRICT CHECKLIST

- Recommended App Downloads:** Visit the School District's Website ([www.watford-city.k12.nd.us](http://www.watford-city.k12.nd.us)) and hold your mouse over the families section on the top of the screen. Click on Recommended App Downloads. Here, you will see all of the apps recommended by the School District and be able to download them from there.
- If you student rides the bus:** click the transportation icon on any of the schools' homepages and it will bring you to information regarding Z-Passes, a bus stop locator and more! If you have any questions regarding transportation, please contact Harlow's at 701-444-3626 option 6.
- Have **winter gear** for when the temperatures drop? If you are in need of items, please contact our Family Facilitators or any office secretaries.
- Is your student up to date on **immunizations**? Or have you filled out the waiver if you do not vaccinate? Contact our School Nurse to get help finding out what your student needs [mjacobson@watford-city.k12.nd.us](mailto:mjacobson@watford-city.k12.nd.us)
- English Learner Families:** Did you know the district has a Bilingual Family Liason? She can help with interpreting and more! Contact her at [casanova.wurzer@watford-city.k12.nd.us](mailto:casanova.wurzer@watford-city.k12.nd.us)
- Once you're set up in **PowerSchool** (the secretaries will do this for you), login and make sure that all your contact information is correct and that your phone number AND email are both filled in. We use this information to send out instant alerts regarding weather delays, school closures and much more.
- Set up your family **lunch account**. To get your family key code, contact our Food Services Director: Colette Slesh at 701-444-3626 option 7 or by email at [slesh@watford-city.k12.nd.us](mailto:slesh@watford-city.k12.nd.us)  
Once you have your family key code set up, you can log into your account one of two ways.
  1. Go to any of the schools homepages and click on the food services icon then click on the Lunch Account Payment tab to the left of this screen and login.  
OR
  2. Use our School District Mobile App that you downloaded above!
    - a. Open the app and slide the screen to the left. You will then choose the "lunch payment" icon"
    - b. Scroll down to create your profile (or login at this time)
    - c. Enter your family key code to connect to your family accountYou will now be able to monitor the transactions, set up auto-payments and set notifications for when your account balance is low.
- Print off or know where to find a copy of your students school **bell schedule**. You'll know what time early outs dismiss, what time your student has lunch and more! To find the bell schedule, navigate to your child's school website and under the about us section at the top of the page, click on Bell Schedules or find them within our mobile app
- What's for **lunch**? Click on the food services icon on any of our websites or the all school lunch menus icon in our app. You can easily see or print off the menus for that month.
- Print off on our websites or pick up a **school calendar** at any office to know when there isn't school, early outs, conferences and so on!

# THINGS YOU CAN DO TO HELP OUR SCHOOLS

- Initial or label your students' belongings. Our lost and found piles get large and this helps us to identify who things belong to!
  
- Reinforce wolf PRIDE at home! This stands for:
  - Positive attitude
  - Respect
  - Integrity
  - Determination
  - Excellent Effort
  
- If you ever have to come into one of the schools for any reason, please check in with the secretaries at the front office first.
  
- Our buildings do not open for school until 7:45am (7:50am for Middle School), do not drop off your student(s) before these times.
  
- When it becomes colder outside, send your students to school in all their proper gear. Students are encouraged to have snow boots, snow pants, a snow jacket, gloves, scarves and hats. Outdoor recesses will continue until the Principal determines otherwise. The usual guideline for cold weather is Zero-Degrees without a wind-chill, and Negative-Ten with a wind-chill. The student will be allowed to stay indoors for recess only with the approval of the building administration.

I have read and will complete the new to the district checklist and suggested things I can do to help the Watford City Schools.

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Signature of Parent/Guardian

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Date