



# McKenzie County Public School District #1

## 20-21 Returning Student Form

**THIS PACKET MUST BE FILLED OUT BY THE LEGAL PARENT OR GUARDIAN.**

Date of Entry \_\_\_\_\_ (To be completed by office)

### ***Section I: Student Information***

Gender: \_\_\_ Male \_\_\_ Female Are the student's immunization records up to date? \_\_\_ Yes \_\_\_ No

Student's Legal Name (as it shows on their Birth Certificate):

\_\_\_\_\_

Last	First	Full Middle Name
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Student's Preferred Nick-Name \_\_\_\_\_ Current Grade \_\_\_\_\_

Student email \_\_\_\_\_ Student Cell # \_\_\_\_\_

Student's Physical Address (required for 911 and bus directions):

\_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip code \_\_\_\_\_

Student's Mailing Address (if different from physical address):

\_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip code \_\_\_\_\_

Preferred phone number to contact parent(s)/guardian(s) \_\_\_\_\_

Student lives with (circle one) Both Parents Mother Father Other \_\_\_\_\_

### ***Section II: Parent, Family***

Father's Name \_\_\_\_\_ Phone \_\_\_\_\_

Circle One: Legal Father Steppather Other \_\_\_\_\_

Father's Residential Address IF DIFFERENT from student:

\_\_\_\_\_

PO Box/Street Address	City, State and Zip Code
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Email Address \_\_\_\_\_

Employer \_\_\_\_\_ Employer Telephone Number \_\_\_\_\_

Mother's Name \_\_\_\_\_ Phone \_\_\_\_\_

Circle One: Legal Mother    Stepmother    Other \_\_\_\_\_

Mother's Residential Address IF DIFFERENT from student:

\_\_\_\_\_

PO Box/Street Address

City, State and Zip Code

Email Address \_\_\_\_\_

Employer \_\_\_\_\_ Employer Telephone Number \_\_\_\_\_

Who has legal custody of the student? \_\_\_\_\_  
(If parents are divorced or child is living with other than a legal parent, please attach a copy of the legal papers stating who the custodial parent is)

Is the custodial parent a legal resident of the district \_\_\_ Yes \_\_\_ No

**Section III: Emergency**

Name of person(s) to notify in case of an emergency (besides parents) and permission for them to pick up your student from school:

I give the following person permission to pick up my student from school:

\_\_\_\_\_

Name

Telephone Number

Relationship

\_\_\_\_\_

Name

Telephone Number

Relationship

\_\_\_\_\_

Name

Telephone Number

Relationship

Please Initial: \_\_\_\_\_ I will notify the school office ahead of time if anyone other than myself will be picking up my student.

I certify that the above information that I provided to MCPSD#1 is true and correct. I am aware that falsifying information on this form is punishable by law.

\_\_\_\_\_

Print name of parent or legal guardian

\_\_\_\_\_

Date

\_\_\_\_\_

Signature of parent or legal guardian

\_\_\_\_\_

Date



# McKenzie County School District #1

## Housing Questionnaire

*This affidavit is intended to address requirements of the McKinney-Vento Act. Your answers will help determine documents necessary to enroll your child quickly and determine their eligibility for services. All families are required to complete this form. Complete for all children from birth to 18 years of age.*

Please PRINT and fill in all information as completely and accurately as possible:

	Student/Child Name	School	Date of Birth	Grade	Sex M/F
1					
2					
3					
4					
5					

Presently, are you or your family in any of the following situations:

Temporarily with another person or relatives due to economic hardship or loss of housing (loss of employment, inability to pay rent, destruction of home, illness or eviction)

Unsheltered (i.e. RVs, RV parks, cars, campgrounds, parks, garages)

Hotel or motel

Emergency or transitional shelter

Unaccompanied youth not living with parent or guardian

Substandard housing (i.e. no water or electricity, health or safety risks). Describe: \_\_\_\_\_

Permanent Housing

Other \_\_\_\_\_

### PARENT/GUARDIAN INFORMATION:

Name: \_\_\_\_\_

Relationship to student(s):

Phone: ( ) \_\_\_\_\_ Phone: ( ) \_\_\_\_\_

Parent/Step Parent

(Cell) (Other)

Legal Guardian

Address: \_\_\_\_\_

Other \_\_\_\_\_

(Physical) \_\_\_\_\_

Address: \_\_\_\_\_

Check if same as mailing address

(Mail) \_\_\_\_\_

Your child has the right to:

- Receive free school meals without filling our required applications
- Continue to attend the school attended before you were in transition
- Receive assistance with transportation to the school of origin
- Enroll in school without proof of permanent address or school records normally required for enrollment and attend classes while the school arranges for records transfer, immunization records or other needed items
- Receive the same access to all special programs and services as provided to all other children

Date \_\_\_\_\_ Signature \_\_\_\_\_

I declare under penalty of perjury under the law of North Dakota that the forgoing is true and correct and of my own personal knowledge that, if called upon to testify, I would be competent to testify thereto.

### Acceptable Use

The McKenzie County Board of Education considers computers and computer networks to be valuable tools for education and encourages their use in district classrooms. The purpose of the District computer network systems is educational. This system will enable students, staff, and guest users to communicate with people around the world and gather appropriate educational material. The McKenzie County Local Area Network and its connection to the Wide Area Network, also known as the Internet, are to be used for preparing students for success in life and work. The Internet is an electronic communications network, which provides vast diverse and unique resources. In an effort to promote educational excellence in the McKenzie County School District, students, staff, and guest users of this technology have the responsibility to use this computer network system properly in accordance with the rules of the district. **Internet access is a privilege, not a right.**

#### Acceptable Use

- Should be in support of education and research consistent with the District's mission and goals.
- Must be consistent with the rules appropriate to any network being used/assessed.
- Unauthorized use of copyrighted material is prohibited. Research material must be cited appropriately.
- Threatening or obscene material is prohibited.
- Distribution of material protected by trade secret is prohibited.
- Use of commercial activities is not acceptable.
- Product advertisement or political lobbying is prohibited.
- Personal home pages will not be allowed.

#### Privileges

- Access to the Internet is not a right, but a privilege.
- Unacceptable usage will result in cancellation of account.
- Training will be provided for each individual applying for an account.

#### Vandalism and/or Harassment

- Vandalism and/or harassment will result in the cancellation of the offending users account.
- Vandalism is defined as any malicious attempt to harm or destroy data of another user, the Internet or other networks. This includes, but is not limited to, creating and/or uploading computer viruses.
- Users will not make deliberate attempts to disrupt the computer system performance or destroy data.
- Harassment is defined as the persistent annoyance of another user or the interference in another user's work. This includes, but is not limited to, the sending of unwanted mail.

#### Etiquette

- Be polite!
- Users will not use profane, lewd, vulgar, rude, inflammatory, threatening, and disrespectful or obscene language.
- Users will not post personal contact information about themselves or other people. Personal contact information includes address, telephone, school address, work address, etc.
- Users will not agree to meet with someone they have met online without their parent's approval and participation.
- Users will promptly disclose to their teacher or other school employee any message they receive that is inappropriate or makes them feel uncomfortable.
- Do not repost a message that was sent to them privately without permission from the sender.

**Policy Adopted: 3/11/1997**

**Policy Amended: 3/10/2003**

- Electronic mail is not guaranteed to be private.
- Do not intentionally disrupt the network or other users.
- Abide, by generally accepted rules of network etiquette.

**Security**

- If you identify a system problem, notify a system administrator immediately.
- Do not show or identify a security problem to anyone other than the system administrator.
- Do not reveal your account password or allow another person to use your account.
- Do not use another individual's account.
- Attempts to log on as another user will result in cancellation of privileges.
- Any use identified as a security risk or having a history of problems with other computer systems may be denied access.
- User must notify the district system administrator of any change in account information.
- User may be occasionally required to update registration, password and account information in order to continue Internet access.

**Penalties**

- Any user violating these provisions, applicable state and federal laws or posted classroom and district rules is subjected to loss of network privileges and any other District disciplinary options, including criminal prosecution.
- School and district administrators will make the final determination as to what constitutes unacceptable use and their decision is final.

The McKenzie County School District and board of Education make no warranties of any kind, whether expressed or implied, for the service it is providing. The District will not be responsible for any damages a user may suffer, including loss of data! The District will not be responsible for the accuracy or quality of information obtained through this Internet Connection. The District and Board of Education shall not be responsible for financial obligations arising through the unauthorized use of the system.

**Procedure for Parent/Student Acceptable Use Policy**

*The McKenzie County Public School District No. 1 will make no warranties of any kind, whether expressed or implied, for the service it is providing. The District will not be responsible for any damages a user may suffer, including loss of data. The District will not be responsible for the accuracy or quality of information obtained through this Internet connection. The District will not be responsible for financial obligations arising through the unauthorized use of the system.*

*I have read the rules for acceptable online behavior and acknowledge the waiver of warranty. I understand the rules, and I agree to comply with the above stated rules. Should I violate the rules, I understand that I may lose network and Internet privileges at my school. Further, I acknowledge and agree that no warranties of any kind, whether expressed or implied, are made by the school district.*

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

**Policy Adopted: 3/11/1997  
Policy Amended: 3/10/2003**

**McKenzie County  
School District No. 1**

**School Policy**

**Code:FHCM  
DADJ**

As the parent or legal guardian of the minor student signing above, I grant permission for the above student to access networked computer services such as electronic mail and The Internet. I understand that some materials on the Internet may be objectionable, but I accept responsibility for providing guidance to the above student on the Internet use both inside and outside of school. I will set and convey the standards for the above student to follow when selecting, sharing, or exploring information and media.

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Parent or Guardian Signature

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Date

**Policy Adopted: 3/11/1997  
Policy Amended: 3/10/2003**

# NEW TO THE DISTRICT CHECKLIST

- Recommended App Downloads:** Visit the School District's Website ([www.watford-city.k12.nd.us](http://www.watford-city.k12.nd.us)) and hold your mouse over the families section on the top of the screen. Click on Recommended App Downloads. Here, you will see all of the apps recommended by the School District and be able to download them from there.
- If you student rides the bus:** click the transportation icon on any of the schools' homepages and it will bring you to information regarding Z-Passes, a bus stop locator and more! If you have any questions regarding transportation, please contact Harlow's at 701-444-3626 option 6.
- Have **winter gear** for when the temperatures drop? If you are in need of items, please contact our Family Facilitators or any office secretaries.
- Is your student up to date on **immunizations**? Or have you filled out the waiver if you do not vaccinate? Contact our School Nurse to get help finding out what your student needs [mjacobson@watford-city.k12.nd.us](mailto:mjacobson@watford-city.k12.nd.us)
- English Learner Families:** Did you know the district has a Bilingual Family Liason? She can help with interpreting and more! Contact her at [casanova.wurzer@watford-city.k12.nd.us](mailto:casanova.wurzer@watford-city.k12.nd.us)
- Once you're set up in **PowerSchool** (the secretaries will do this for you), login and make sure that all your contact information is correct and that your phone number AND email are both filled in. We use this information to send out instant alerts regarding weather delays, school closures and much more.
- Set up your family **lunch account**. To get your family key code, contact our Food Services Director: Colette Slesh at 701-444-3626 option 7 or by email at [slesh@watford-city.k12.nd.us](mailto:slesh@watford-city.k12.nd.us)  
Once you have your family key code set up, you can log into your account one of two ways.
  1. Go to any of the schools homepages and click on the food services icon then click on the Lunch Account Payment tab to the left of this screen and login.OR
  2. Use our School District Mobile App that you downloaded above!
    - a. Open the app and slide the screen to the left. You will then choose the "lunch payment" icon"
    - b. Scroll down to create your profile (or login at this time)
    - c. Enter your family key code to connect to your family accountYou will now be able to monitor the transactions, set up auto-payments and set notifications for when your account balance is low.
- Print off or know where to find a copy of your students school **bell schedule**. You'll know what time early outs dismiss, what time your student has lunch and more! To find the bell schedule, navigate to your child's school website and under the about us section at the top of the page, click on Bell Schedules or find them within our mobile app
- What's for **lunch**? Click on the food services icon on any of our websites or the all school lunch menus icon in our app. You can easily see or print off the menus for that month.
- Print off on our websites or pick up a **school calendar** at any office to know when there isn't school, early outs, conferences and so on!

# THINGS YOU CAN DO TO HELP OUR SCHOOLS

- Initial or label your students' belongings. Our lost and found piles get large and this helps us to identify who things belong to!
- Reinforce wolf PRIDE at home! This stands for:
  - Positive attitude
  - Respect
  - Integrity
  - Determination
  - Excellent Effort
- If you ever have to come into one of the schools for any reason, please check in with the secretaries at the front office first.
- Our buildings do not open for school until 7:45am (7:50am for Middle School), do not drop off your student(s) before these times.
- When it becomes colder outside, send your students to school in all their proper gear. Students are encouraged to have snow boots, snow pants, a snow jacket, gloves, scarves and hats. Outdoor recesses will continue until the Principal determines otherwise. The usual guideline for cold weather is Zero-Degrees without a wind-chill, and Negative-Ten with a wind-chill. The student will be allowed to stay indoors for recess only with the approval of the building administration.

I have read and will complete the new to the district checklist and suggested things I can do to help the Watford City Schools.

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Signature of Parent/Guardian

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Date