

**McKenzie County School District No. 1 School Board
Minutes of Regular Board Meeting**

October 17, 2022

6:00 p.m.

Members Present	Members Absent
Heather Wisness, <i>President</i>	
Jake Pennington, <i>Vice President</i>	
Virginia Ceynar	
Dawn Maki – via Zoom	
Dia Northrop – via Zoom	
	Alex Quale
Lisa Samuelson	
Steven Holen, <i>Superintendent</i>	
Wyatt Voll, <i>Attorney</i>	
Brant Hebert, <i>Business Manager</i>	

Public Hearing

I – Call Meeting to Order

1. President Wisness called to order the McKenzie County School District No. 1 School Board regular meeting at 6:02 p.m.

II – Introduction of Guests

1. Lee Dobrinz & Erin Sebring – JLG, Nick Fiecke & Leon Sevigny – CE.

III – Approval of Agenda

1. Motioned by Pennington, seconded by Samuelson, to approve the agenda as posted. Motion carried 6 – 0.

IV – Correspondence

1. Letter received from DPI regarding Choice Ready Framework based on recommendations of the ESSA committee.
2. Letter received from VCSU regarding the grant they received from NDDPI to assist those pursuing a teaching degree.

V – Board Actions

1. Motioned by Ceynar, seconded by Pennington, to approve the consent agenda. Motion carried 6 – 0.
 - a. Minutes 09/12/2022 regular school board meeting
 - b. Minutes 09/26/2022 special school board meeting
 - c. District financial reports, Fund 01 & 06 Revenues and Expenditures
 - d. District Bills for the period ending 09/30/2022
 - e. Unposted invoice listing 10/17/2022
 - f. Committee meeting minutes
2. Motioned by Samuelson, seconded by Maki, to approve the McKenzie Co Financial Report 2021 – 2022 as presented. Motion carried 6 – 0.

VI – Recognition of Activities

1. MCPSD#1 is the Cognia School of Distinction for 2021 – 2022 based off the System Accreditation Engagement Review and the institution IEQ score.

VII – Administration Reports

1. Superintendent
 - a. Enrollment update
 - b. Attendance bonus for classified staff
 - c. Retention payments for classified staff
 - d. Jesse Weinberger presentation – Internet safety for all students 10/24/2022 – 10/26/2022
 - e. Free and reduced meal applications 2022 – 2023
 - f. Online enrollment revisited – potential replacement with FlowForms
 - g. Bakken Region: 2023 and Beyond – October 19 @ RRC
 - h. Mindspark training 10/24/2022 – 10/25/2022
 - i. Substitute teacher update/report
 - j. 2022 State Homeland Security Grant Award
 - k. Building Tomorrow’s Leaders Grant Award
 - l. Email security /server discussion
 - m. Crisis response – Standard Response Protocol; 10/13/2022
 - n. Edunomics training Heber & Holen
 - o. Bus accident 09/30/2022
2. Director of Teaching and Learning
 - a. Professional development and assessment update

- b. Other
- 3. Activities Director
 - a. Fall activities
 - b. Homecoming 2022
 - c. New activities request process consideration
 - d. Outlook for winter seasons and staffing
 - e. Activity fundraising and guidelines
- 4. Principal Report
 - a. Upon request or as needed

VIII – Old Business

1. Dr. Holen provided a status update for the Bakken Area Skills Center (BASC) and other related items. Motioned by Pennington, seconded by Ceynar, to approve CE payment application 22060002 \$466,207.20. Motion carried 6 – 0.
2. Dr. Holen reviewed WCMS project Phase IA schematic design development process involving Phase 1B. Dobrinz discussed current schematic design. JLG sought input regarding fire suppression. Construction Engineers provided an update regarding commencement and completion dates. Motioned by Samuelson, seconded by Ceynar, to approve 1C the installing non-functional fire suppression system in the remodeled areas of the WCMS project with the intent to install sprinkler system in the future. Motion carried 6 – 0. Motioned by Pennington, seconded by Samuelson, to approve JLG payment 20267-9 \$18,302.69. Motion carried 6 – 0.
3. Dr. Holen informed the board of the current bus bids released for publication. Bus #27 went to Trucks of Bismarck for a full analysis and estimate cost \$1,240.00.

IX – New Business

1. Dr. Holen provided a professional and classified staffing update.
2. Dr. Holen presented the board with a BLES proposal for fifth section of Kindergarten. Motioned by Pennington, seconded by Ceynar, to approve the 5th section of kindergarten. Motion carried 6 – 0.
3. Dr. Holen presented letters of support regarding a three class system for basketball. AD Foss presented the current version. Motioned by Samuelson, seconded by Pennington, to approve/decline a letter of support. Motion carried 6 – 0.
4. Dr. Holen informed the board Superintendent Evaluations need to be submitted by 11/15/2022 through Rocky Mountain Evaluations.

X – Policy

1. The committee made the following recommendation for second readings of the policies as follows: DEBD, DDAA, BBC, ABBA. Discussion regarding DDAA-BR and DDAA-EI.
 - a. Motioned by Samuelson, seconded by Ceynar, to approve policy DEBD. Motion carried 6 – 0.
 - b. Motioned by Pennington, seconded by Ceynar, to approve policy DDAA. Motion carried 6 – 0.
 - c. Motioned by Samuelson, seconded by Ceynar, to approve policy BBC. Motion carried 6 – 0.
 - d. Motioned by Pennington, seconded by Samuelson, to approve policy ABBA. Motion carried 6 – 0.
2. The committee recommended purchasing the total template policy manual as the process continues. Motioned by Ceynar, seconded by Samuelson, to purchase the template policy manual in its entirety \$4500.00. Motion carried 6 – 0.

XI – School Board Committee Reports

1. Committee Meeting Minutes
 - a. Negotiations 09/26/2022
 - b. Wellness 09/28/2022
 - c. Policy 09/29/2022
 - d. Building & Grounds 10/06/2022
2. Upcoming meetings
 - a. Curriculum committee meeting –TBD
 - b. Policy committee – 10/25/2022
 - c. Planning committee – TBD
 - d. Negotiations – 11/01/2022
 - e. Budget and Finance – TBD
 - f. Building and Grounds – TBD
 - g. Technology committee – TBD
 - h. Spring/Summer Board Retreat – TBD
 - i. Health & Safety – TBD
 - j. Transportation – 10/26/2022
 - k. Wellness - TBD

XII – Set date of next meeting

1. 11/01/2022 – Special @ 5:30 p.m.
2. 11/14/2022 – Regular @ 6:00 p.m.

XIII – Adjournment

Hearing no further business to come before the school board, President Wisness adjourned the meeting at 9:34 p.m.

Heather Wisness, *Board President*

Brant Hebert, *Business Manager*