

**McKenzie County School District No. 1 School Board
Minutes of Special Board Meeting**

November 30th, 2022

5:30 PM

Members Present	Members Absent
Heather Wisness, <i>President</i>	
	Jake Pennington, <i>Vice President</i>
Virginia Ceynar	
	Dawn Maki
Dia Northrop	
Alex Quale	
Lisa Samuelson – via ZOOM	
Steven Holen, <i>Superintendent – ZOOM Host</i>	
Wyatt Voll, <i>Attorney</i>	
Brant Hebert, <i>Business Manager</i>	

Call Meeting to Order

President Wisness called to order the McKenzie County School District No. 1 School Board special meeting at 5:30 PM.

Introduction of Guests

1. Nick Fiecke & Leon Segnivy – CE, Jesse Lawrence & Heidi Brenna – Icon

Agenda

1. Bakken Area Skills Center project
2. Watford City Middle School project
3. Food Service Snack Program discussion
4. Professional staff resignations and personnel discussion
5. Buildings and Grounds/Transportation discussion
6. Rough Rider Center proposal regarding RibFest

Meeting

1. Fiecke, CE provided a brief update on the Bakkens Area Skills Center construction project. Motioned by Northrop, seconded by Ceynar, to approve the mechanical bid from Custom Air Mechanical for \$2,361,650. Motioned by Ceynar, seconded by Quale, to reject VE Alternate #1 and #6. Motion carried 5 – 0. Motion carried 5 – 0. Motioned by Ceynar, seconded by Quale, to approve the third payment application to Construction Engineers \$873,827.10 and invoice 2022002077 payment to Icon \$373,790.00. Motion carried 5 – 0.
2. Segnivy provided an update on the WCMS renovation project, reviewed bid alternates, and presented the letter regarding the sprinkler system. Motioned by Quale, seconded by Northrop, to approve contingencies CPR-001R2 (\$1712.00), CPR-002 \$1364.00, and CPR-003 (\$1056.00).
3. Dr. Holen opened discussion regarding the Food Service Snack Program.
4. Dr. Holen Presented the following resignations: Josh Sackmann, BLES grade 3 @ four years, Tamara Leland, WCMS Math @ five years, Courtney Innes, WCMS English @ five years. Motioned by Northrop, seconded by Ceynar, to approve the resignations as presented. Motion carried 5 – 0. Dr. Holen presented the board with a job description for a potential district office position.
5. Dr. Holen informed the board of the status of vehicle purchases and the process as it continues. Motioned by Northrop, seconded by Quale, to approve the purchase of a Bobcat Toolcat for \$58,000.00 unless a bid is required. Motion carried 5 – 0.
6. Dr. Holen updated the board regarding the 2023 Ribfest proposal. Motioned by Northrop, seconded by Quale, to acknowledge the 2023 Ribfest location at Rough Rider Center to including barricading the loop and signage about school district property. Motion carried 5 – 0.

Adjournment

Hearing no further business to come before the school board, President Wisness adjourned the meeting at 6:43 PM.

Heather Wisness, *Board President*

Brant Hebert, *Business Manager*