

**McKenzie County School District No. 1 School Board  
Minutes of Regular Board Meeting**

**February 12, 2024**

**6:00 PM**

Members Present	Members Absent
Heather Wisness, <i>President</i>	
Jake Pennington, <i>Vice President</i>	
Virginia Ceynar – via Zoom	
	Dawn Maki
Dia Northrop	
Alex Quale – via Zoom	
Lisa Samuelson	
Steven Holen, <i>Superintendent</i>	
Brant Hebert, <i>Business Manager</i>	

I – Call Meeting to Order

President Wisness called to order the McKenzie County School District No. 1 School Board regular meeting at 6:00 PM

II – Introduction of Guests

1. Nick Fiecke & Brandon Davis – CE

III – Approval of Agenda

Motioned by Pennington, seconded by Samuelson, to approve the agenda as posted. Motion carried 6 – 0.

IV – Correspondence

1. Thank you card received from Kay O’Connor and family for the memorial provided by MCPSD#1 in memory of John O’Connor WCHS Science almost 30 years.
2. Annual Desk Monitoring Process complete by DPI for 2023 – 2024. Notation was provided on the number of guidance counselors employed by MCPSD#1.
3. Letter from ND DPI regarding changes to ND Choice Ready.

V – Board Actions

Board Actions

1. Motioned by Northrop, seconded by Quale, to approve the consent agenda. Motion carried 6 – 0.
  - a. Minutes 01/15/2024 regular school board meeting
  - b. District financial reports 01/2024, Fund 01 & 06 Revenues and Expenditures
  - c. District Bills for the period ending 01/31/2024
  - d. Committee meeting minutes
  - e. Professional contract offers 2024 – 2025:
    - i. Dorie Eschenbacher – MA+48, Step 25 – Elem Classroom
    - ii. Susan Smith – MA+16, Step 23 – WCMS FACS
  - f. Resignations for 2024 – 2025 (Professional Staff):
    - i. Rebecca Jordan – Instructional Coach FHES
    - ii. Scott Wisness – WCHS Ag Ed

VI – Recognition of Activities

1. None at this time

VII – Administration Reports

1. Superintendent
  - a. Enrollment update – Kindergarten resignation 2024 – 2025 begins 03/01/2024
  - b. All Kids Bike Learn-to-Ride Kindergarten PE Program – GEER Fund
  - c. RSP & Associates Demographic Study 2024 – 2025
  - d. Flow Forms online enrollment considering adding geocoding feature
  - e. MCPSD#1 Teacher of the Year 2023 – 2024
  - f. FHES water damage assessment and status update
  - g. Website and mobile app replacement process; communications plan revision
  - h. School Board election 2024 – April 8<sup>th</sup> deadline for statement of intent forms
  - i. WCHS presentation fentanyl – March 5<sup>th</sup>; UMHU presentation to grades 4&5 on vaping recommendation by Crisis Team.
  - j. T4 event – 04/24-25/2024
  - k. Crisis response 01/18/2024 event and debriefing
    - l. Consideration of new platform for elementary pick-up/drop-off
    - m. NDSBA Webinar – Parliamentary Procedure report
2. Director of Teaching and Learning
  - a. General update – NDSA update

- b. Community Read Update
- 3. Activities Director
  - a. Health & Safety Report
  - b. Spring activities update
  - c. Softball proposal – Kosher Field
- 4. Principal Report
  - a. After Prom Party

#### VIII – Old Business

1. Dr. Holen provided an update on the BASC. Davis reviewed Owner Contingencies. CPR 024 Building Monument Sign \$85,000.00. Motion carried – 0. Motioned by Samuelson, seconded by Northrop, to approve CPR 025 Remote release, CO sensor, & Add'l Data Drops \$5588.00. Motion carried 6 – 0. Motioned by Pennington, seconded by Quale, to approve RFI 064 Access Control at Door 100 \$5835.00. Motion carried 6 – 0. Motioned by Samuelson, seconded by Pennington, to approve the purchase of Maker Space, Automation, and Mobile Trailer equipment. Motion carried 6 – 0.
2. Dr. Holen provided an update on the WCMS project.
3. Dr. Holen presented the recommendation from the calendar committee for the 2024 – 2025 school year. Motioned by Samuelson, seconded by Northrop, to approve the calendar as presented. Motion carried 6 – 0.

#### IX – New Business

1. Dr. Holen provided a personnel report
2. Dr. Holen presented the request from administration for the board to consider a virtual school 2024 – 2025.
3. Dr. Holen presented the recommendation from GNWREC and RESP (SW REA) to pursue a merger with Western Education Regional Cooperative. Motioned by Samuelson, seconded by Pennington, to approve and pursue the merger. Motion carried 6 – 0
4. WilMac requested MCPSD#1 complete an engagement letter with their legal representation Pierce Durick. It is regarding students within MCPSD#1 and supported by WilMac special education unit. Motioned by Northrop, seconded by Samuelson, to complete the engagement letter. Motion carried 6 – 0.
5. On 02/07/2024 a committee met regarding GAAC-BR to review a complaint(s) regarding instructional/resource material. The committee recommended. Motioned by Pennington, seconded by Samuelson, to ratify the recommendations from the committee. Motion carried 6 – 0.
6. Dr. Holen informed the board of the due date for the superintendent evaluation one 03/15/20 per NDCC. Please complete by 2/29/2024 to all Hebert enough time to tabulate results.

#### X – Policy

1. The following policies are presented for a second reading:
  - a. ABEA – Wellness Policy – tabled 01/15/2024. Motioned by Samuelson, seconded by Quale, to approve ABEA as presented. Motion carried 6 – 0.

#### XI – School Board Committee Reports

1. Committee Meeting Minutes
  - a. Wellness 01/31/2024 – Motioned by Samuelson, seconded by Quale, to approve the implementation of the snack program. Motion carried 6 – 0.
  - b. Transportation 2/1/2024
  - c. Building & Grounds 2/8/2024
2. Upcoming meetings
  - a. Curriculum committee meeting –TBD
  - b. Policy committee - TBD
  - c. Planning committee – TBD
  - d. Negotiations – TBD
  - e. Budget and Finance – TBD
  - f. Building and Grounds – TBD
  - g. Technology committee – TBD
  - h. Spring/Summer Board Retreat – TBD
  - i. Health & Safety – TBD
  - j. Transportation – TBD
  - k. Wellness - TBD

#### XII – Set date of next meeting

1. March 18<sup>th</sup>, 2024 @ 6:00 PM

#### XIII – Adjournment

Hearing no further business to come before the school board, President Wisness adjourned the meeting at 8:47 PM