

**McKenzie County School District No. 1 School Board
Minutes of Regular Board Meeting**

March 7, 2024

6:00 PM

Members Present	Members Absent
Heather Wisness, <i>President</i>	
Jake Pennington, <i>Vice President</i>	
Virginia Ceynar	
Dawn Maki	
Dia Northrop	
Alex Quale	
Lisa Samuelson	
Steven Holen, <i>Superintendent</i>	
Brant Hebert, <i>Business Manager</i>	

I – Call Meeting to Order

President Wisness called to order the McKenzie County School District No. 1 School Board regular meeting at 6:00 PM.

II – Introduction of Guests

1. Lee Dobrinz – JLG, Nick Fiecke, Brandon Alexander, & Casey Sura – CE, Jessie Lawrence – Icon

III – Approval of Agenda

Motioned by Ceynar, seconded by Samuelson, to approve the agenda as posted. Motion carried 7 – 0.

IV – Correspondence

1. None at this time

V – Board Actions

1. Motioned by Northrop, seconded by Pennington, to approve the consent agenda. Motion carried 7 – 0.
 - a. Minutes 02/12/2024 regular school board meeting
 - b. District financial reports, Fund 01 & 06 Revenues and Expenditures period ending 02/29/2024
 - c. District Bills for the period ending 02/29/2024
 - d. Committee meeting minutes – Policy 02/26/2024
 - e. Rath & Mehrer Audit Report for the period ending 06/30/2023.
 - f. Professional staff resignations:
 - i. Elias Hernandez – WCHS Band Teacher @ 2 years
 - ii. Jennifer Wenstad – FHES 3rd grade @ 2 years
 - iii. John Zenz – WCHS Math Teacher @ 25 years
 - iv. Sydney Lund – WCMS
 - v. Certified Staff
 1. Raynette Samuelson – WCHS library @ 11 years
 - g. Recognize Landon Nichols as the McKinney Vento Liaison and Breanna Pacheco as the Foster Care Liaison.
 - h. Tuition agreements/Open enrollments from Killdeer School District to BLES for Kindergarten and 2nd Grade

VI – Recognition of Activities

1. ConocoPhillips donated \$100,000.00 to MCPSD#1 to support BASC.
2. Congratulations to Dr. Green on her invitation to participate on the Literacy Task Force from Supt. Kirsten Baesler.
3. ND Dental Foundation donated a toothbrush to all K-12 students in ND.
4. The REA recognized WCMS for participation in Student Engagement Survey
5. Kerrie Stansfield, BLES, recognized as Principal of the Year Regions 6 & 8 by ND Assoc. of Elem. School Principals

VII – Administration Reports

1. Superintendent
 - a. Enrollment update
 - b. Geocoding implemented into the online enrollment process
 - c. School district website replacement.
 - d. NDDPI Title Program audit report completed.
 - e. Fentanyl speaker, Rocky Herron, at WCHS & WCMS 03/05/2024.
 - f. Parent Teacher Conferences 03/4-5 & 25-26/2024
 - g. Sen. Wardner presented on property tax measure 03/05/2024
 - h. Call for bids for MCPSD1 property (i.e. student desks)
 - i. Report on food service visits to Williston and Mandan
 - j. ND PHIT board meeting 03/25/2024 to determine renewal rates
 - k. EL program overview and planning 2024 – 2025
 - l. Presentation on Raptor Technologies student dismissal management.
 - m. WilMac Multidistrict Special Education voting on partial funding model. If it passes contracts will change.

- n. School board election statement of intent due 04/08/2024
- 2. Director of Teaching and Learning
 - a. NDSA/ACT report
 - b. Departmentalization outcomes and outlook 2024 – 2025
 - c. Parent communication
 - d. Intervention program outlook 2024 - 2025
- 3. Activities Director
 - a. Winter/Spring seasons review/outlook
 - b. Staff update regarding open head coach positions
 - c. Assistant Activities Director full time position. Motioned by Quale, seconded by Samuelson, to approve digitizing the yearbooks, the continuation of the assistant AD, and the additional track coach. Motion carried 7 – 0.
 - d. Koeser softball field additions
 - e. Drama field trip to Minneapolis
 - f. Questions based on written report
- 4. Principal Report
 - a. Questions

VIII – Old Business

- 1. Fiecke & Alexander provided an update on the BASC construction. Dr. Holen provided an update on the regional center and Open House 04/16/2024, etc.
- 2. Dr. Holen, Alexander, and Dobrinz updated the board on the WCMS project. Motioned by Northrop, seconded by Quale, to approve IC-2 Credit remaining CM Contingency to Owner Less 10% (\$52,280.00). Motion carried 7 – 0. Discussion on Phase 1C. Motioned by Samuelson, seconded by Ceynar, to approve Phase 1C as presented including Alternate 4 – Open up Wall and Remove Seating. Motion carried 7 – 0.
- 3. Motioned by Quale, seconded by Samuelson, to approve the concept of a virtual school application to meet NDDPI deadlines. Motion carried 7 – 0.

IX – New Business

- 1. Dr. Holen discussed current teacher recruitment 2024 – 2025. Holen presented open professional staff positions, potential new professional and classified positions.
- 2. Dr. Holen requested the board consider alternatives to donations per the donor. Motioned by Samuelson, seconded by Northrop, to amend her original motion to change the allocation to create an angel fund. Motion carried 7 – 0.
- 3. The superintended summative evaluation was presented. Motioned by Pennington, seconded by Quale, to approve Educational Leadership 138/140. Motion carried 7 – 0. Motioned by Northrop, seconded by Ceynar, to approve Financial & Plant Management Skills 84/84. Motion carried 7 – 0. Motioned by Samuelson, seconded by Quale, to approve Relationships 110/112. Motion carried 7 – 0. Motioned by Quale, seconded by Pennington, to approve School Board Policy 112/112. Motion carried 7 – 0. Motioned by Pennington, seconded by Ceynar, to approve Recruitment/Professional Development/ Supervision of Staff 161/168. Motion carried 7 – 0.

X – Policy

- 1. Committee proposes the following for second readings:
 - a. DDC – Unpaid Leave. Motioned by Samuelson, seconded by Quale, to approve DDC for a second reading. Motion carried 7 – 0.
 - b. Building Rental Agreement
- 2. Committee proposes the following for second readings:
 - a. HBAA-AR1 – Federal Fund Expenditures & Inventory Requirements.
 - b. HBAA-AR2 – District Personnel Time & Effort.
 - c. HBAA-E – District Personnel Time & Effort.
 - d. Activities Travel Consent Form – No changes recommended at this time.
 - e. KACB – Complaints About Personnel.
 - f. BCBA – Public Participation at Board Meetings.
 - g. DBAC – Recruiting & Hiring Teachers.
 - h. BEC-E – School Board Self-Evaluation.
 - i. Motioned by Ceynar, seconded by Pennington, to approve the policies as presented for a first reading. Motion carried 7 – 0.

XI – School Board Committee Reports

- 1. Committee Meeting Minutes
 - a. Policy 02/26/2024
 - b. Transportation 03/07/2024
- 2. Upcoming meetings
 - a. Curriculum committee meeting –TBD
 - b. Policy committee - TBD
 - c. Planning committee – TBD
 - d. Negotiations – TBD
 - e. Budget and Finance – TBD

- f. Building and Grounds – TBD
- g. Technology committee – TBD
- h. Spring/Summer Board Retreat – TBD
- i. Health & Safety – TBD
- j. Transportation – TBD
- k. Wellness - TBD

XII – Set date of next meeting

- 1. Monday April 8th, 2024 @ 6:00 PM.

XIII – Adjournment

Hearing no further business to come before the school board, President Wisness adjourned the meeting at 8:15 PM.

Heather Wisness, *Board President*

Brant Hebert, *Business Manager*