

**McKenzie County School District No. 1 School Board
Minutes of Regular Board Meeting**

March 20, 2023

6:00 p.m.

Members Present	Members Absent
Heather Wisness, <i>President</i>	
Jake Pennington, <i>Vice President</i>	
Virginia Ceynar	
	Dawn Maki
Dia Northrop	
Alex Quale – via Zoom	
Lisa Samuelson – via Zoom	
Steven Holen, <i>Superintendent</i>	
Wyatt Voll, <i>Attorney</i>	
Brant Hebert, <i>Business Manager</i>	

I – Call Meeting to Order

1. President Wisness called to order the McKenzie County School District No. 1 School Board regular meeting at 6:00 PM.

II – Introduction of Guests

1. Leon Sevigny – CE, Jesse Lawrence – Icon, Zoom = Nick Fiecke – CE, and Nate Ziegler – JLG

III – Approval of Agenda

1. Motioned by Samuelson, seconded by Pennington, to approve the agenda as posted moving Old Business 1 & 2 to the top of the order and Board Action 4 to old business 5. Motion carried 6 – 0.

IV – Correspondence

1. Request from Hal C. Smith & Associates, LLC regarding the lease of mineral acres owned by MCPSD#1
2. NDDDDPI reported changes to the Choice Ready Framework and potential for more as per the legislative session.

V – Board Actions

1. Motioned by Northrop, seconded by Pennington, to approve the consent agenda. Motion carried 6 – 0.
 - a. Minutes 02/13/2023 regular school board meeting
 - b. Minutes 02/28/2023 special school board meeting
 - c. District financial reports, Fund 01 & 06 Revenues and Expenditures
 - d. District Bills for the period ending 02/28/2023
 - e. Committee meeting minutes
2. Motioned by Pennington, seconded by Northrop, to approve the Rath & Mehrer Audit Report for the Year Ended June 30, 2022. Motion carried 6 – 0.
3. Motioned by Ceynar, seconded by Pennington, to approve WCMS application 2218005 - \$7,323.50, 2218006 - \$24,370.95, 2218-01B001 - \$152,573.00, and BASC application 22060007 - \$832,168.17. Motion carried 6 – 0.
4. Motioned by Pennington, seconded by Northrop, to transfer funds as needed from BNC XXXX0809 Bank (06 109 in Software Unlimited) to FIBT XXX2158 Bank (06 101 in Software Unlimited). Motion carried 6 – 0.

VI – Recognition of Activities

1. Recognition to the teachers receiving nominations for the Teacher of the Year process and selection.

VII – Administration Reports

1. Superintendent
 - a. Enrollment Update (kindergarten early registration numbers)
 - b. Grant Review Update (grants currently in process and outcomes)
 - c. WCHS Performing Arts Center project – Phase I bid update
 - d. Softball field discussion with CoWC/Park Board
 - e. Flogistix and Devon Energy STEM Center donation ribbon cutting (April 20th)
 - f. ACT – NDSA announcement involving the new NDSA selection and implementation
 - g. Substitute teacher fill rates and coverages report to date
 - h. Parent Teacher conferences (March 27 -29)
 - i. FlowForms process update and monitoring
 - j. Wolf Run Village – employee housing report and occupancy rates/recruitment
 - k. Activity Bus vinyl wrap to be completed March 22nd
 - l. ND PHIT board meeting – March 22nd (October 2023 rates to be determined)
 - m. Badlands Elementary School configuration 2023 – 2024 based on enrollment projections
 - n. Other
2. Director of Teaching and Learning
 - a. NDSA/Act report

- b. Greater Math grant update
 - c. Professional Development Plan Summer 2023 – stipends
 - d. Other
3. Activities Director
 - a. Three class system update
 - b. Spring activity outlook – participation numbers and coaching coverage
 - c. Competition committee formation/outlook for upcoming meetings
 - d. Other
 4. Building administrators

VIII – Old Business

1. Dr. Holen provided an update on various aspects of the BASC
 - a. Sevigny presented a project schedule and review and narrative
 - b. Design changes and contingencies
 - i. Motioned by Northrop, seconded by Pennington, to approve CPR-004 welding shop and outlets, CPR-006 AV-PA System, CPR-007 add washer/dryer connections and sink adjustment CPR-008 owner supplied lockers, CPR-009 heating riser room 175, and CPR-011 restroom lighting. Motion carried 6 – 0
 - c. JPA Document development and planning
2. Sevigny addressed items and updates on WCMS Project Phase 1A and 1B as to timelines
 - a. Owner contingencies
 - i. Motioned by Ceynar, seconded by Northrop, to approve CPR-007 lighting change. Motion carried 6 – 0.
 - ii. Motioned by Pennington, seconded by Ceynar, to approve ASI-005 add fire dampers. Motion carried 6 – 0.
 - iii. FFE for Phase 1B forthcoming
 - iv. Status of Phase 1A occupancy
3. Dr. Holen present the draft version of the Major Systems Replacement and Overhaul Agreement for all partners regarding the RRC. Motioned by Pennington, seconded by Ceynar, to approve both drafts as presented. Motion carried 6 – 0.
4. Dr. Holen provided a brief legislative update
5. Motioned by Quale, seconded by Northrop, to approve the JPA Wolf Run Replat. Motion carried 6 – 0

IX – New Business

1. Dr. Holen provided a staffing update
 - a. Resignations
 - i. Motioned by Ceynar, seconded by Pennington, to approve the resignation of Maria Draper – BLES @ 3 years and of JoDee Forman – FHES @ 5 years. Motion carried 6 – 0.
 - b. Professional Contract
 - i. Motioned by Northrop, seconded by Pennington, to approve Kendra Patten – WCMS Grade 6 ELA @ MA Step 7. Motion carried 6 – 0.
 - c. Brief overview of filled and open positions in the district
2. Dr. Holen presented the following Open enrollments: student grade 7 to attend WCMS 2023 – 2024 as a resident of Alexander, student, grade 9, to attend WCHS 2023 – 2024 as a resident of Alexander, student grade 3 to attend MCPSD#1 2024 – 2025 as a resident of Alexander. Tuition agreement: student grade 3 to attend MCPSD#1 2022 – 2023 and 2023 – 2024 as a resident of Alexander. Motioned by Pennington, seconded by Quale, to approve the open enrollments and tuition agreement as presented. Motion carried 6 – 0.
3. A grant application process involving USDOT and FMCSA regarding CDL training and costs potentially coordinated through BASC requires formal Title VI plan and assurance.
4. Dr. Holen presented a summary of work with Accent Furniture to address further needs for a final furniture proposal. Motioned by Northrop, seconded by Ceynar, to release the bids for district furniture. Motion carried 6 – 0.
5. Dr. Holen provided the results of the request for bus bids 2024 – 2025.

X – Policy

1. Dr. Holen presented ABBB-BR Building Rental/Billing Agreement for discussion.
2. Motioned by Ceynar, seconded by Pennington, to approve a first reading of and DDAE. Motion carried 6 – 0. DDAE-ER was presented as well.

XI – School Board Committee Reports

1. Committee Meeting Minutes
 - a. Curriculum – 02/28/2023
 - b. Policy – 03/02/2023
 - c. Negotiations – 03/09/2023
2. Upcoming meetings
 - a. Curriculum committee meeting –TBD
 - b. Policy committee - TBD
 - c. Planning committee – TBD
 - d. Negotiations – 04/04/2023 and/or 04/05/2023
 - e. Budget and Finance – TBD
 - f. Building and Grounds – TBD

- g. Technology committee – TBD
- h. Spring/Summer Board Retreat – TBD
- i. Health & Safety – TBD
- j. Transportation – TBD
- k. Wellness – TBD

XII – Set date of next meeting

- 1. Monday April 17th, 2023 @ 6:00 PM.

XIII – Adjournment

Hearing no further business to come before the school board, President Wisness adjourned the meeting at 8:36 PM.

Heather Wisness, *Board President*

Brant Hebert, *Business Manager*