

**McKenzie County School District No. 1 School Board
Minutes of Regular Board Meeting**

April 17, 2023

6:00 p.m.

Members Present	Members Absent
Heather Wisness, <i>President</i>	
	Jake Pennington, <i>Vice President</i>
Virginia Ceynar	
Dawn Maki – via Zoom	
	Dia Northrop
Alex Quale	
Lisa Samuelson	
Steven Holen, <i>Superintendent</i>	
Wyatt Voll, <i>Attorney</i>	
Brant Hebert, <i>Business Manager</i>	

I – Call Meeting to Order

1. President Wisness called to order the McKenzie County School District No. 1 School Board regular meeting at 6:00 PM.

II – Introduction of Guests

- 1.

III – Approval of Agenda

1. Motioned by Samuelson, seconded by Quale, to approve the agenda as posted. Motion carried 5 – 0.

IV – Correspondence

1. Letter received from NDDPI regarding 2023 – 2024 Title I funding levels and formula.
2. Letter received from NDDPI regarding work in the registered educator apprenticeships and “grow your own” programs.
3. Letter received from NDDPI regarding the recent updates to the administration rules for Chapter 67-16-01 regarding alternative education programs in NDCC.

V – Board Actions

1. Motioned by Quale, seconded by Ceynar, to approve the consent agenda. Motion carried 5 – 0.
 - a. Minutes 03/20/2023 regular school board meeting
 - b. District financial reports, Fund 01 & 06 Revenues and Expenditures for the period ending 03/31/2023
 - c. District Bills for the period ending 03/31/2023
 - d. Committee meeting minutes
2. Motioned by Samuelson, seconded by Quale. to approve the application payment for WCMS 1B/2 and BASC 08. Motion carried 5 – 0.
3. Hebert presented three agreements with the city and park board.
 - a. Motioned by Ceynar, seconded by Samuelson, to approve the Amended and Restated Watford City Tough Rider Center Joint Powers Agreement (JPA), the Major Systems Replacement and Overhaul Agreement, and the School District Major Systems and Overhaul Agreement. Motion carried 5 – 0.
4. Motioned by Ceynar, seconded by Quale, to approve the payment of remaining taxes on the Bakken Area Skill Center parcel \$3,385.23. Motion carried 5 – 0.
5. Motioned by Quale, seconded by Samuelson, to approve Dr. Steve Holen as an authorized Online Banking User and obtain a token. Motion carried 5 – 0.
6. Motioned by Samuelson, seconded by Quale, to approve the revised 02/13/2023 minutes from GNWREA to GNWACATVC. The correct entity was motioned during the meeting. Motion carried 5 – 0.
7. Motioned by Quale, seconded by Ceynar, to approve the call for bids on a certificate of deposit out of the Special Reserve Fund \$3,250,000.00. Motion carried 5 – 0.

VI – Recognition of Activities

1. Condolences to the friends and family of a MCPSD#1 student, who passed tragically 4/8/2023. MCPSD#1 wishes to provide support to the family and students impacted.

VII – Administration Reports

1. Superintendent
 - a. Enrollment update
 - b. T-4 event April 19th – 20th
 - c. Town Hall Meeting proposal/discussion
 - d. CLSD grant reallocation application
 - e. Classroom filters – state grant discussion
 - f. Elementary school (K-5) music spring performances 2023
 - g. Wolf Run Village occupancy updates

- h. Food service bid (RFP) outside of NDESC group purchasing bid
 - i. Summer school planning – 2023; students and staff
 - j. RTC – public access channel
 - k. WCHS Performing Arts Center project bids (recommendation to rebid)
 - l. May 1st – registration for all levels (returning) through Flow Forms
 - m. Activity Bus wrap completion
2. Director of Teaching and Learning
 - a. NDSA report
 - b. CLSD and Greater Math grants update
 - c. Summer professional development stipends sign up and projections
 - i. Motioned by Ceynar, seconded by Samuelson, to approve summer stipends for up to five days at \$150/day. Motion carried 5 – 0.
 3. Activities Director
 - a. 3 Division volleyball proposal
 - b. Spring activities – golf coach addition
 - c. Softball field discussions
 - d. Arbiter system – referee payment
 - e. Motioned by Quale, seconded by Ceynar, to move Student Council Advisor to column three and add an assistant Student Council Advisor at column two. Motion carried 5 – 0.
 4. Principals
 - a. Principals discussed staffing position at the building level.
 - b. Parent teacher conferences

VIII – Old Business

1. Dr. Holen addressed the board regarding BASC. He presented a JPA required for recognition by ND CTE. Motioned by Ceynar, seconded by Quale, to approve the JPA after removing B1. Motion carried 5 – 0. BASC and TrainND to partner with NDPC and J&J rental. Additional rough-ins possibly needed for water/sewer. EnerPlus scheduled a meeting for a donation. Stanley Black & Decker donated additional equipment beyond their \$15,000.00 grant. On May 4th OneOK CEO Pierce Norton and his team plan to visit BASC. The merger of virtual CTE classes/services will not take place. BASC staffing and contracts, outside agencies and over all operational plans were discussed.
2. Dr. Holen provided an update on the WCMS project. Construction begins 05/22/2023. Construction will restrict main entry access. Roof top HVAC units for Phase 1B will not arrive prior to 2023 – 2024.
3. Dr. Holen opened discussion regarding school cancellation 12/22/2022. Students fulfilled state requirements. Motioned by Samuelson, seconded by Quale, to forgive the snow day cancellation of school and back pay hourly staff. Motion carried 5 – 0.
4. Dr. Holen provided a legislative update.

IX – New Business

1. Dr. Holen provided a staffing update.
 - a. Holen presented the following resignations:
 - i. Alexis Genarao, WCMS 7th Grade @ 1 year
 - ii. Megan Steig WCMS SpEd @ 10 years
 - iii. Elizabeth Nelson WCMS Tech @ 1 year
 - iv. Cary Vies BLES Phys. Ed. @ 1 year
 - v. Jenny Rogness FHES Guidance at 10 years
 - vi. Clarissa Hooper BLES Fifth Grade at 5 years
 1. Motioned by Ceynar, seconded by Smuelson, to approve the resignations as presented. Motion carried 5 – 0.
 - b. Holen presented the following new contract offers
 - i. Abigail Graves, BA+32 – Step 1, Elementary classroom teacher
 - ii. Bonny Krogedal, BA – Step 0, Elementary classroom teacher
 - iii. Morgan Alexander, BA – Step 0, Elementary classroom teacher
 - iv. Joree Obergfell, BA – Step 0, Elementary classroom teacher
 - v. Arlo Manfull BA+32 – Step 17 Grade 8 Mathematics
 - vi. Sandra Crush BA 32 – Step 17 Grade 7 Science
 1. Motioned by Samuelson, seconded by Quale, to approve the resignations as presented. Motion carried 5 – 0.
 - c. Discussion of other open positions
2. Dr. Holen provided an update regarding NDPHIT and BCBS.
3. Bids for furniture were received and opened. Motioned by Ceynar, seconded by Samuelson, to accept the furniture bid section #1 and #2 as presented. Motion carried 5 – 0.
4. Corps of Discovery high-tech consortium requested \$1,800 inflationary supply fee due to budget issues. Motioned by Quale, seconded by Ceynar, to approve the expenditure and commit to the Western Dakota Corps of Discovery Hi-Tech Learning Cooperative for two years. Motion carried 5 – 0.

X – Policy

1. ABBB-AR recommended for potential action. Motioned by Samuelson, seconded by Ceynar, to approve the fees within ABBB-AR
2. The Policy Committee recommended the following policies for a first reading:
 - a. ABBB – Community Use of School Facilities
 - b. ABAB – School Year and Calendar
 - c. DDAE – Parental Leaves
 - d. ACAA-AR – Telework
 - e. ABCD – Records Retention
 - f. FFH – Student Dress Code
 - g. GCAB – Class Rankings and Grade Point Average
 - h. GCBB – Student Progress Reports to Parent
 - i. DDAE-AR – Parental Leave Regulations
 - i. Motioned by Samuelson, seconded by Quale, to approve the policies for a first reading. Motioned Carried 5 – 0.
3. Other

XI – School Board Committee Reports

1. Committee Meeting Minutes
 - a. Curriculum 03/20/2023
 - b. Policy 04/11/2023
 - c. Transportation 04/12/2023
 - i. Motioned by Ceynar, seconded by Quale, to approve the bid from Harlow’s for one 14 passenger and two 71 passenger buses. Motion carried 5 – 0.
 - d. Competition 04/12/2023
 - e. Planning 04/13/2023
 - i. Motioned by Quale, seconded by Samuelson, to approve boundary waiver study with Rob at RSP. Motion carried 5 – 0.
2. Upcoming meetings
 - a. Curriculum committee meeting –TBD ELA Curriculum
 - b. Policy committee – TBD ongoing
 - c. Planning committee – TBD Rob w/ RSP attendance
 - d. Negotiations – TBD third meeting
 - e. Budget and Finance – TBD post legislature
 - f. Building and Grounds – TBD summer 2023 projects
 - g. Technology committee – TBD
 - h. Spring/Summer Board Retreat – TBD
 - i. Health & Safety – TBD
 - j. Transportation – TBD contract discussions
 - k. Wellness - TBD

XII – Set date of next meeting

1. Special board meeting 04/24/2023 @ 5:30 PM WCMS District Office Board Room
2. Regular board meeting 05/08/2023 @ 6:00 PM WCMS District Office Board Room

XIII – Adjournment

Hearing no further business to come before the school board, President Wisness adjourned the meeting at 8:37 PM.

Heather Wisness, *Board President*

Brant Hebert, *Business Manager*