

**McKenzie County School District No. 1 School Board
Minutes of Regular Board Meeting**

May 15th, 2023

6:00 PM.

Members Present	Members Absent
Heather Wisness, <i>President</i>	
Jake Pennington, <i>Vice President</i>	
Virginia Ceynar	
Dawn Maki – via Zoom	
Dia Northrop	
Alex Quale	
Lisa Samuelson	
Steven Holen, <i>Superintendent</i>	
Wyatt Voll, <i>Attorney</i>	
Brant Hebert, <i>Business Manager</i>	

I – Call Meeting to Order

1. President Wisness called to order the McKenzie County School District No. 1 School Board regular meeting at 6:01 PM.

II – Introduction of Guests

- 1.

III – Approval of Agenda

1. Motioned by Northrop, seconded by Quale, to approve the agenda as posted. Motion carried 7 – 0.

IV – Correspondence

1. NDDPI provided Federal Title program projections for preliminary allocation.
2. NDDPI developed and implemented a six-year State Performance Plan as required by the Individuals with Disabilities Act 2004.
3. ND Dept. Health issued its annual Immunization Report Card to compare local with state immunization rates.

V – Board Actions

1. Motioned by Quale, seconded by Pennington, to approve the consent agenda. Motion carried 7 – 0.
 - a. Minutes 04/17/2023 regular school board meeting
 - b. Minutes 04/24/2023 special school board meeting
 - c. District financial reports, Fund 01 & 06 Revenues and Expenditures
 - d. District Bills for the period ending 04/30/2023
 - e. Committee meeting minutes

VI – Recognition of Activities

1. May 8th – 12th – Teacher Appreciation Week. Thank you to all teachers and licensed professionals for all you do for MCPSD#1
2. WCHS recognized as the “School of the Year” by Forte International regarding foreign exchange students. Congratulations!
3. Congratulations to Mr. Barnes for being recognized as the Class A Drama Teacher of the Year through NDHSAA.
4. Thank you to Northrop Grumman for the donation of large robotic arm to BASC to utilize in its automation shop.
5. Thank you to OneOK for the \$5,000.00 donation to WCMS to be used for the 8th grade robotics program.
6. ND Dental Foundation donated a toothbrush to each student in MCPSD#1 as part of The 1 Million Brushes Program.

VII – Administration Reports

1. Superintendent
 - a. Enrollment update – Kindergarten preregistration
 - b. 2023 WCHS Commencement Ceremony – School Board participation
 - c. Flow Forms enrollment
 - d. Summer school enrollment – Driver’s Ed.
 - e. Kindergarten orientation classes
 - f. KidStop utilization of FHES
 - g. Summer meal program (grant) update
 - h. Wolf Run housing update
 - i. Transition of email servers for official school email
 - j. Mr. Voll/McKennett Law Firm change as of June 30, 2023
2. Director of Teaching and Learning
 - a. Krogen presented the Perfection Learning and Writable curriculum proposal for ELA.
 - b. Professional development – May and Summer 2023
 - c. Written Report
3. Activities Director – Holen presented for Foss

- a. Foss requested a letter of support for the 3-class volleyball system. Motioned by Ceynar, seconded by Samuelson, to approve the letter of support for a 3-class volleyball system. Motion carried 7 – 0.
 - b. Competition committee meetings and discussion
 - c. Concessions 2023 – 2024
 - i. Motioned by Northrop, seconded by Quale, to approve advertising for a concessions manager. Motion carried 7 – 0.
 - d. FFA compensation regarding extended contracts. Motioned by Pennington, seconded by Ceynar, to reduce FFA extended contracts from 30 days to 15 days and compensate the advisors on column 3 (WCMS) 4 and, 5 (WCHS). Motion carried 7 – 0.
 - e. Motioned by Samuelson, seconded by Quale, to approve the \$36,000 expenditure for 2023 – 2024 Activities Department Project 1 – Watford City Hall of Fame. Motion carried 7 – 0.
 - i. Motioned by Pennington seconded by Northrop to rescind the previous motion. Motioned carried 7 – 0.
 - f. Motioned by Pennington, seconded by 46:xx, to approve the \$37,800 expenditure for 2023 – 2024 Activities Department Project 1 – Watford City Hall of Fame and 2 – Sports Record Boards. Motion carried 7 – 0.
4. Building Administration
- a. Green presented information on graduation.
 - b. Dr. Green informed the board of transition plans for WCMS old reception area

VIII – Old Business

1. Dr. Holen provided a summary of the 68th Legislative Assembly

IX – New Business

1. Dr. Holen provided a staffing update
 - a. Dr. Holen presented the following resignations.
 - i. Lexie Brunsvold, 4th grade @ Fox Hills (1 year).
 - ii. Isaac Taylor, WCHS Phys. Ed. (2 years)
 - iii. Kris Pacheco, Speech @ Badlands (11 years)
 1. Motioned by Pennington, seconded by Ceynar, to approve the resignation as presented. Motion carried 7 – 0.
 - b. Dr. Holen presented the following professional contracts:
 - i. Daisy Querikiol (H1-B Visa), BA Step 10, Elementary Music
 - ii. Ethan Duper, BA Step 0, WCHS Phys. Ed.
 - iii. Lindy Thomas (Virtual), MA+32 Step 5, WCHS Special Education
 - iv. Chelsey Cressman, BA Step 0, Elementary Classroom
 - v. Wyndy McGinley, MA+16 Step 20, WCMS Social Studies
 - vi. Marquious Curtis, MA+48/Ed Step 7, Special Education
 1. Motioned by Samuelson, seconded by Quale, to approve the contracts as presented. Motion carried 7 – 0.
 - c. Dr. Holen reviewed the remaining open professional teaching positions and J-1/H1-B process. Motioned by Northrop, seconded by Quale, to approve Teachers Counsel for H-1B Self-Placed Program Fees. Motion carried 7 – 0.
 - d. Dr. Holen requested the communications position for reposting with virtual and/or part time. Motioned by Ceynar, seconded by Samuelson, to approve the posting the position. Motion carried 7 – 0.
 - e. Dr. Holen outlined a plan with Milestone Health Partners.
 - f. WCEA requested the district move to “year-round” payroll payments instead of the end of year contract payout.
2. A local realtor identified the Mammoth Property (53 acres) donated by Titan Services in association with BASC as a potential purchase interest.
3. Dr. Hole presented the 2023 – 2024 MOU between COCW and MCPSD#1. It includes an additional school resource officer (3 total) at 60% cost. Motioned by Northrop, seconded by Pennington, to approve the MOU as presented. Motion carried 7 – 0.
4. WCEA and the negotiation committee reached an informal agreement for a 2023 – 2025 Negotiated Agreement. Dr. Holen presented a copy of the 2023 – 2025 Negotiated Agreement with agreed upon changes, Other Recognized Compensation, and Salary Schedule. Motioned by Pennington, seconded by Ceynar, to approve the documents are presented. Motion carried 7 – 0.
 - a. Negotiations Committee recommended Policy to look into Liquidated Damages Policy
5. Dr. Holen identified potential summer 2023 building and grounds projects. Motioned by Quale, seconded by Northrop to approve the request for bids bids for building and grounds project. Motion carried 7 – 0.
6. Two 2023 – 2024 tuition agreements were received by the district for kindergarten. The students are residents of Rau, MT and Alexander, ND. The agreements considered at no cost. Motioned by Samuelson, seconded by Pennington, to accept the agreements as presented. Motion carried 7 – 0.

X – School Board Committee Reports

1. Committee Meeting Minutes
 - a. Planning Committee
 - i. RSP & Associates boundary line analysis

- ii. Recommendation on boundary waivers and attendance boundary 2023 – 2024.
- b. Curriculum Committee
 - i. Student handbooks
 - 1. Motioned by Samuelson, seconded by Quale, to approve the handbooks as presented. Motion carried 7 – 0.
 - 2. Motioned by Northrop, seconded by Quale, to approve the purchase of Yondr Pouches \$20,000.00. Motion carried 7 – 0.
 - ii. Staff, WCA, and Activities handbooks
 - 1. Motioned by Pennington, seconded by Ceynar, to approve the Staff handbook as presented. Motion carried 7 – 0.
- 2. Upcoming meetings
 - a. Curriculum committee meeting –TBD
 - b. Policy committee - TBD
 - c. Planning committee – TBD
 - d. Negotiations – TBD
 - e. Budget and Finance – TBD
 - f. Building and Grounds – TBD
 - g. Technology committee – TBD
 - h. Spring/Summer Board Retreat – TBD
 - i. Health & Safety – TBD
 - j. Transportation – TBD
 - k. Wellness - TBD

XI – Set date of next meeting

- 1. Special Meeting – May 23rd, 2023 @ 5:30 PM District Office Board Room
- 2. Regular Meeting – June 12th, 2023 @ 6:00 PM District Office Board Room

XII – Adjournment

Hearing no further business to come before the school board, President Wisness adjourned the meeting at 8:35 PM.

Heather Wisness, *Board President*

Brant Hebert, *Business Manager*