

**McKenzie County School District No. 1 School Board
Minutes of Special Board Meeting**

August 30, 2023

5:30 PM

Members Present	Members Absent
Heather Wisness, <i>President</i>	
	Jake Pennington, <i>Vice President</i>
Virginia Ceynar	
Dawn Maki	
Dia Northrop	
Alex Quale	
Lisa Samuelson	
Steven Holen, <i>Superintendent – ZOOM Host</i>	
Brant Hebert, <i>Business Manager</i>	

Call Meeting to Order

President Wisness called to order the McKenzie County School District No. 1 School Board special meeting at 5:32 PM.

Introduction of Guests

1. Brandon Davis – CE, Jessie Lawrence – Icon, Leon Sevigny – CE via Zoom

Agenda

1. Bakken Area Skills Center (BASC) project
2. Watford City Middle School (WCMS) project
3. Personnel and enrollment discussion
4. Employee benefit discussion
5. Tuition Agreement(s)
6. NDSBA Fall Conference 2023
7. Budget and Finance committee report – debt obligation and Mineral Tracker discussion
8. Minutes from August 21, 2023 regular school board meeting

Meeting

1. Davis provided an update on the BASC project.
 - a. Motioned by Ceynar, seconded by Northrop, to approve owner contingency CPR-020 Washer/Dryer Rough-In Rm. 114 \$4139.00. Motion carried 6 – 0.
2. Sevigny provided an update on the WCMS project.
 - a. Motioned by Samuelson, seconded by Maki, to approve CPR-003 Accent Wall Color Changes \$1014.00. Motion carried 6 – 0.
 - b. Motioned by Quale, seconded by Ceynar, to approve, CPR-004 \$4047.00. Motion carried 6 – 0.
 - c. Motioned by Northrop, seconded by Ceynar, to approve CPR-005 Repaint Exposed Columns in Team Center \$598.00. Motion carried 6 – 0.
 - d. Motioned by Ceynar, seconded by Samuelson, to approve RFI – 015 Exhaust Fan Sequence Operations \$3,297.00. Motion carried 6 – 0.
 - e. Motioned by Quale, seconded by Samuelson, to approve RFI – 016 MC in lieu of conduit panels credit \$6,000.00. Motion carried 6 – 0.
 - f. Motioned by Northrop, seconded by Ceynar, to approve CPR-006 Rewire existing exterior lighting controls to new Panel \$955.00. Motion carried 6 – 0.
3. Dr. Holen provided a staffing and enrollment update.
4. Dr. Holen discussed the option for long term disability coverage for professional staff.
5. Dr. Holen presented tuition agreements for the following
 - a. Resident district MCPSD1 Grade 11 request to attend Arnegard PSD
 - i. Motioned by Samuelson, seconded by Quale, to approve the tuition agreement. Motion carried 6 – 0.
6. Hebert requested information regarding attendance at the NDSBA Fall Conference
7. Dr. Holen presented recommendations from Budget and Finance Committee.
 - a. Options to proceed with an escrow account for Refunding Certificates of Indebtedness Series 2021 \$5.83M
 - i. Motioned by Northrop, seconded by Quale, to proceed with the escrow account as presented. Motion carried 6 – 0.
8. Motioned by Samuelson, seconded by Northrop, to approve the minutes for 08/21/2023. Motion carried 6 – 0.

Adjournment

Hearing no further business to come before the school board, President Wisness adjourned the meeting at 6:35 p.m.

Heather Wisness, *Board President*

Brant Hebert, *Business Manager*