

**McKenzie County School District No. 1 School Board
Minutes of Special Board Meeting**

October 3, 2023

5:30 PM

Members Present	Members Absent
Heather Wisness, <i>President</i>	
Jake Pennington, <i>Vice President</i>	
Virginia Ceynar	
Dawn Maki	
Dia Northrop – via Zoom	
Alex Quale	
Lisa Samuelson – via Zoom	
Steven Holen, <i>Superintendent – ZOOM Host</i>	
Brant Hebert, <i>Business Manager</i>	

Call Meeting to Order

President Wisness called to order the McKenzie County School District No. 1 School Board special meeting at 5:35 PM.

Introduction of Guests

1. Brandon Davis, Nick Fiecke, John Gleason, Brandon Alexander – CE, Jesse Lawrence – Icon

Agenda

1. Bakken Area Skills Center (BASC) Project
2. Watford City Middle School Project Phase 1A and 1B
3. Certification of Levy and Final Budget Approval
4. McKenzie County Public School District 1 Financial Report 2022 – 2023
5. MDU Easement at Transportation Facility Site
6. Personnel Report
7. Resolution for Bonded Debt Obligation

Meeting

1. Davis provided an update on the BASC. Motioned by Maki, seconded by Pennington, to approve RFI-062 DD1 Light Fixture Backplates \$4066, RFI-075 Stair Landing & Floor Specialties \$4779, RFI-078 Upgraded Drywall Finishing – Collab 106 (South Wall) \$5771. Motion carried 7 – 0.
2. Fiecke provided an update in the WCMS. Motion carried – 0. Motioned by Quale, seconded by Maki, to approve CPR-008 Vinyl Wall Graphic Size Increase to Cover Entire Soffit \$1433. Motion carried 7 – 0.
3. Dr. Holen presented the Mill Levy Determination Final Draft Proposal. Motioned by Pennington, seconded by Ceynar, to approve the mill levies as present in Funds: 01 - \$14,962,829.01, 03 - \$189,851.26, and 04 - \$4,894,522.82 @ 71.76 = \$20,047,203.09. Motion carried 7 – 0.
4. Hebert presented the 2022 – 2023 McKenzie Co Financial Report. Motioned by Quale, seconded by Pennington, to approve the annual report as presented. Motion carried 7 – 0.
5. Dr. Holen presented the easement provided by MDU for natural gas at Transportation. Motioned by Ceynar, seconded by Quale, to approve the easement as presented. Motion carried 7 – 0.
6. Dr. Holen provided a personnel report. Motioned by Ceynar, seconded by Maki, to approve the addition of the Family Facilitator to the Classified Salary Scheduled. Motion carried 7 – 0.
7. Hebert presented the Resolution for Bonded Debt Obligation for Series 2021. Motioned by Quale, seconded by Pennington, to approve the defeasance resolution and escrow agreement as presented without the Series 2013 Bond. Motion carried 7 – 0.

Adjournment

Hearing no further business to come before the school board, President Wisness adjourned the meeting at 7:54 PM.

Heather Wisness, *Board President*

Brant Hebert, *Business Manager*