

**McKenzie County School District No. 1 School Board
Minutes of Regular Board Meeting**

September 13, 2021

6:00 p.m.

Members Present	Members Absent
Heather Wisness, <i>President</i>	
Pam Ramage, <i>Vice President</i>	
Virginia Ceynar	
Dawn Maki – via Zoom	
Corey Meuchel	
Jake Pennington	
Lisa Samuelson	
Steven Holen, <i>Superintendent</i>	
Wyatt Voll, <i>Attorney</i>	
Brant Hebert, <i>Business Manager</i>	

I – Call Meeting to Order

President Wisness called to order the McKenzie County School District No. 1 School Board regular meeting at 6:00 p.m.

II – Introduction of Guests

III – Approval of Agenda

1. Motioned by Meuchel, seconded by Pennington, to approve the agenda as posted. Motion carried 7 – 0.

IV – Correspondence

1. Letter received from DPI regarding public release of Accountability Data reports for all ND schools.

V – Board Actions

1. Motioned by Ceynar, seconded by Samuelson, to approve the minutes of the regular board meeting 08/09/2021. Motion carried 7 – 0.
2. Motioned by Pennington, seconded by Ceynar, to approve the minutes of the special board meeting 08/16/202. Motion carried 7 – 0.
3. Motioned by Meuchel, seconded by Ramage, to approve the minutes of the special board meeting 09/08/2021. Motion carried 7 – 0.
4. Motioned by Meuchel, seconded by Samuelson, to approve the financial report for 08/2021. Motion carried 7 – 0.
5. Motioned by Pennington, seconded by Meuchel, to approve the District Bills and unposted listing summary as presented. Motion carried 7 – 0.
6. Motioned by Meuchel, seconded by Samuelson, to approve the McKenzie County Annual Financial Report. Motion carried 7 – 0.
7. Mr. Hebert present the quotation from Valuations NW regarding fixed asset valuation for MCPSD#1. Motioned by Ceynar, seconded by Pennington, to approve the quotation as presented. Motion carried 7 – 0.
8. Mr. Hebert presented the board with a list of current 403b vendor. He requested approval of First International Investments as a vendor for employees. Motioned by Ramage, seconded by Meuchel, to approve Ameriprize, Edward Jones, Horace Mann, Thrivent, and First International Investments as 403b vendors. Motion carried 7 – 0.

VI – Recognition of Activities

1. Dr. Holen recognizes the entire staff of MCPSD#1 for their efforts to start the 2021 – 2022 school year.

VII – Old Business

1. Dr. Holen briefly discussed the status of the Preschool Special Education classroom project at the transportation building. Building and grounds committee will present ongoing work in the Long Range Facility Plan later this fall.
2. Dr. Holen explained the 2020 vs 2021 taxable valuation. Taxable valuation decreased 1.9% from \$265,302,622 in 2020 to \$260,233,504 in 2021. He provided a break out of the levies planned for the 2021 – 2022 fiscal year. The total mills proposed would be 74.55 for 2021. That equates to a 10.6% increase from 2020.
3. Dr. Holen reviewed the application for the Federal Coronavirus Career and Technical Education Capital Projects Grant. The deadline is 10/1/2021.
4. Dr. Holen provided a recap of the strategic planning process started in 2020. He presented information from the special board meeting in which Dr. Schatz recapped the strategic plan. Motioned by Ramage, seconded by Meuchel, to approve the Strategic Plan 2021 – 2026. Motion carried 7 – 0.

VIII – New Business

1. Dr. Holen provided a staffing and enrollment update.
2. Dr. Holen notified the board of the changes created by HB1029. The school approval process changed requiring an Annual Compliance Report to be filed with DPI from the school districts and individual buildings prior to October 1st. Dr. Holen shared the eight compliance criteria met. Motioned by Meuchel, seconded by Ceynar, to approve the compliance report as presented. Motion carried 7 – 0.

IX – Policy

1. The school board reviewed and approved Policy ABAC as a first reading on 9/8/2021 at the special meeting. Motioned by Pennington, seconded by Ceynar, to approve Policy ABAC as a second and final reading. Motion carried 7 – 0.

X - Administration Reports

1. Superintendent
 - a. Census 2020 data report
 - b. County birth rate 2020
 - c. NDSBA Fall conference
 - d. Home school enrolment 2021 – 2022
 - e. Transportation update; start of school status report
 - f. ESSER grant funds update
 - g. Emergency Connectivity Fund grant status report
 - h. Instructional/Resource material review committee 2021 – 2022
 - i. Food service meals – school breaks discussion; food supply disruptions
 - j. School immunizations 2021 – 2022; MS mobile trailer and October 1st deadline
 - k. WCHS late starts – every Wednesday school starting at 9:30 a.m.
 - l. District communication survey – preliminary results
 - m. Mineral Tracker Report – second quarter 2021
 - n. WCHS Meats Lab retail sales approval
 - o. WCHS and BSC welding simulator agreement
 - p. ND PHIT enrollment report
 - q. COVID-19 Dashboard
2. Director of Teaching and Learning
 - a. Literacy Grant – Year 2 preview
 - b. CRT Messaging Map discussion
 - c. Professional development report
 - d. Written Report
3. Strategic Plan Report: (Dr. Green)
 - a. Family Engagement – Strategic Priority 3.2
4. Activities Director
 - a. Fall activities update
 - b. After school activities bus route
 - c. Intermural soccer program
 - d. Trap shooting update

XI – School Board Committee Reports

1. Committee meetings/minutes:
 - a. Budget and Finance 8/9/2021
 - b. Building and Grounds 9/13/2021
 - c. Transportation – 8/16/2021
 - d. Wellness 8/23/2021
2. Future committee meetings:
 - a. Board retreat
 - b. Budget & Finance
 - c. Building and Grounds
 - d. Health & Safety Policy
 - e. Transportation
 - f. Negotiations
 - g. Planning
 - h. Curriculum
 - i. District WIT
 - j. Policy

XII – Set date of next meeting

1. Special School Board Meeting – TDB September
2. Regular School Board Meeting – Monday 10/11/2021 @ 6:00 p.m.

XIII – Adjournment

Hearing no further business to come before the school board, President Wisness adjourned the meeting at 9:15 p.m.

Heather Wisness, *Board President*

Brant Hebert, *Business Manager*