

**McKenzie County School District No. 1 School Board
Minutes of Regular Board Meeting**

October 23, 2023

6:00 PM

Members Present	Members Absent
Heather Wisness, <i>President</i>	
	Jake Pennington, <i>Vice President</i>
Virginia Ceynar – via Zoom	
	Dawn Maki
Dia Northrop	
	Alex Quale
Lisa Samuelson	
Steven Holen, <i>Superintendent</i>	
Brant Hebert, <i>Business Manager</i>	

I – Call Meeting to Order

1. President Wisness called to order the McKenzie County School District No. 1 School Board regular meeting at 6:02 PM

II – Introduction of Guests

- 1.

III – Approval of Agenda

1. Motioned by Northrop, seconded by Samuelson, to approve the agenda as posted. Motion carried 4 – 0.

IV – Correspondence

1. Letter from DPI and Supt. Baesler regarding the expiration of ESSER I & II and the remaining balance for III on 9/30/2023.
2. Communication received from ND Dept. of Energy Services Division of Homeland Security regarding the grant application.

V – Board Actions

1. Motioned by Samuelson, seconded by Northrop, to approve the consent agenda. Motion carried 4 – 0.
 - a. Minutes 09/11/2023 regular school board meeting
 - b. Minutes 10/03/2023 special school board meeting
 - c. District financial reports 09/2023, Fund 01 & 06 Revenues and Expenditures
 - d. District Bills for the period ending 09/2023 and Unposted Invoice Listing
 - e. Committee meeting minutes
2. Motioned by Northrop, seconded by Samuelson, to approve the addition of the CLSD Unobligated expenditures to the Budget. Motion carried 4 – 0.
3. Motioned by Samuelson, seconded by Northrop, to approve the school district annual report for publication. Motion carried 4 – 0.
4. Motioned by Northrop, seconded by Samuelson, to approve Construction Engineer Payment Application 22060015 \$2,609,932.00, Construction Engineer Payment Application 2218-01B008 \$71,055.95, and JLG Architects 20267-22 \$1,820.96. Motion carried 4 – 0.
5. Motioned by Samuelson, seconded by Northrop, to approve credit cards or lines of credit with Costco & Sam’s Club. Motion carried 4 – 0.
6. NDSBA Conference 2023 – NDSBA Business Manager Certification Graduation
7. ESSER III funds update and processing
8. Interest rate and cash flow
9. BASC accounting and SUI implementation and separation from MCPSD1

VI – Recognition of Activities

1. NDDPI notified the school district Julie Gronos, BLES School special education, was selected to the ND Teacher’s Cabinet. Congratulations!
2. Congratulations to Jim Green, WCHS Principal, for being selected to the NDHSAA Board as Division A, Region 4 representative on the basketball classification committee.

VII – Administration Reports

1. Superintendent
 - a. Enrollment update
 - b. ND Legislature Special Session – 10/23/2023 start
 - c. Retention payments for classified staff
 - d. Mineral Tracker – Quarter 2 2023
 - e. Free or reduced-price meal applications
 - f. Wolf Run housing update
 - g. Substitute teacher update. Motioned by Northrop, seconded by Samuelson, to approve the \$180.00 expenditures for Frontline Substitute Teacher Course Fees. Motion carried 4 – 0.

- h. Wil-Mac discussions and organizational plan changes
- 2. Director of Teaching and Learning
 - a. Professional development day 10/09/2023
 - b. ND A+ Assessment
 - c. TSI process update – WCMS
- 3. Activities Director
 - a. Winter seasons outlook
 - b. Sportsmanship – handbook addition proposal
 - c. Status of Activities Director coordinator position
 - d. Strategic planning process update

VIII – Old Business

- 1. Dr. Holen provided an update on the Bakken Area Skills Center.
- 2. Dr. Holen provided an update on the WCMS projects Phase 1A & 1B
- 3. Dr. Holen provided an update on the Building & Grounds bid opening 09/21/2023. Motioned by Northrop, seconded by Samuelson, to approve the bid from REP and Sorinex. Motion carried 4 – 0.

IX – New Business

- 1. Dr. Holen provided and update on the staff. Motioned by Samuelson, seconded by Northrop, to approve the resignations of Richard and Stacey Lakey. Motion carried 4 – 0.
- 2. Dr. Holen and Foss discussed the submission to NDHSAA requesting to move down to Division A.
- 3. MCPSD 1 received a response to the RFQ for legal services from Johnson & Sundeen.
- 4. The WCAA submitted a request to the board for consideration and an intent to negotiate for the 2024 – 2025 school year. Motioned by Northrop, seconded by Samuelson, to recognize the WCAA as a negotiating unit. Motion carried 4 – 0.
- 5. The contract with Milestone Health Partners was not renewed. The board is to consider entering into a contract with Dr. Williams for student mental health services. Motioned by Samuelson, seconded by Northrop, to approve the contract with Dr. Williams for student mental health. Motion carried 4 – 0.
- 6. Dr. Holen reminded the board of the superintendent evaluation due 11/15/2023.

X – Policy

- 1. The following have been approved by committee and recommended for consideration and approval as a second reading:
 - a. BC – Meeting of the Board
 - i. Motioned by Northrop, seconded by Samuelson, to approve BC for a second reading. Motion carried 4 – 0.
 - b. BCAA – Board Meeting Agenda and Pre-Meeting Preparation
 - i. Motioned by Northrop, seconded by Samuelson, to approve BCAA for a second reading. Motion carried 4 – 0.
 - c. DCAA – Signing Bonuses
 - i. Motioned by Samuelson, seconded by Northrop, to approve DCAA for a second reading. Motion carried 4 – 0.
 - d. DGGA – Professional Development Plan
 - i. Motioned by Northrop, seconded by Samuelson, to approve DGGA for a second reading. Motion carried 4 – 0.
 - e. DKEA – Exit Interview
 - i. Motioned by Samuelson, seconded by Northrop, to approve DKEA for a second reading. Motion carried 4 – 0.
 - f. FAAA – Open Enrollment
 - i. Motioned by Northrop, seconded by Samuelson, to approve FAAA for a second reading. Motion carried 4 – 0.
 - g. FFD – Possessing Weapons
 - i. Motioned by Samuelson, seconded by Northrop, to approve FFD for a second reading. Motion carried 4 – 0.
 - h. FFK – Suspension and Expulsion
 - i. Motioned by Northrop, seconded by Samuelson, to approve FFK for a second reading. Motion carried 4 – 0.
 - i. KAAA- Visitors in the Schools
 - i. Motioned by Samuelson, seconded by Northrop, to approve KAAA for a second reading. Motion carried 4 – 0.
- 2. The following have been approved by committee and recommended for consideration and approval as a first reading:
 - a. DBK-BR – Other Compensation
 - i. Motioned by Northrop, seconded by Samuelson, to approve for a first reading. Motion carried 4 – 0.

XI – School Board Committee Reports

- 1. Upcoming meetings
 - a. Curriculum committee meeting –TBD
 - b. Policy committee - TBD
 - c. Planning committee – TBD

- d. Negotiations – TBD
- e. Budget and Finance – TBD
- f. Building and Grounds – TBD
- g. Technology committee – TBD
- h. Spring/Summer Board Retreat – TBD
- i. Health & Safety – TBD
- j. Transportation – TBD
- k. Wellness – TBD

XI – Set the Date of the Next Meeting

1. Monday, November 13th @ 6:00 PM.

XII – Adjournment

Hearing no further business to come before the school board, President Wisness adjourned the meeting at 8:12 PM

Heather Wisness, *Board President*

Brant Hebert, *Business Manager*