

**McKenzie County School District No. 1 School Board
Minutes of Regular Board Meeting**

December 11, 2023

6:00 PM

Members Present	Members Absent
Heather Wisness, <i>President</i>	
Jake Pennington, <i>Vice President</i>	
Virginia Ceynar	
	Dawn Maki
Dia Northrop	
Alex Quale	
Lisa Samuelson – entered 6:15 PM	
Steven Holen, <i>Superintendent</i>	
Brant Hebert, <i>Business Manager</i>	

I – Call Meeting to Order

President Wisness called to order the McKenzie County School District No. 1 School Board regular meeting at 6:00 PM

II – Introduction of Guests

III – Approval of Agenda

Motioned by Ceynar, seconded by Quale, to approve the agenda as posted. Motion carried 5 – 0.

IV – Correspondence

1. Holiday cards received from Sanford Health and Valuations Northwest.
2. Notification received from Basin Power Cooperative regarding transmission line 345-k.

V – Board Actions

1. Motioned by Northrop, seconded by Pennington, to approve the consent agenda. Motion carried 5 – 0.
 - a. Minutes 11/13/2023 regular school board meeting
 - b. Minutes 11/27/2023 special school board meeting
 - c. District financial reports, Fund 01 & 06 Revenues and Expenditures
 - d. District Bills for the period ending 11/30/2023
 - e. Committee meeting minutes
2. Motioned by Quale, seconded by Pennington, to approve Construction Engineers Payment Applications 22060017 \$1,751,795.51, 2218-01B011 \$57,524.20, and JLG invoice 20267-24 \$665.10. Motion carried 5 – 0.

VI – Recognition of Activities

VII – Administration Reports

1. Superintendent
 - a. Enrollment update
 - b. Federal Title programs 5 year audit – January 2024
 - c. 2024 – 2025 school process and committee work forthcoming in January
 - d. RSP & Associates 2024 demographic study presentation January 2024
 - e. Air filters received by state grant update
 - f. WCHS Air Force JROTC process update
 - g. BeHeard mental health program for K – 12 sponsored by Sanford Health and FIBT
 - h. RRC policy change regarding unsupervised children for 5th grade and below
 - i. Teacher recruitment 2024 – 2025 and potential task force; utilization of targeted social media postings for job positions.
 - j. Flow Forms assessment of digital operations and proposal
 - k. Federal Impact grant opportunity – Form 7002 and Form 7003
 - l. Activity Bus sale bids posted – due December 21st, 2023
 - m. School Funding Task Force meeting November 29th, 2023
 - n. Long term disability discussion and consideration with ND PHIT
2. Director of Teaching and Learning
 - a. Board report
3. Activities Director
 - a. Board report
 - b. Personnel update
4. Building administrators – board questions/requests

VIII – Old Business

1. Dr. Holen provided an update on the Bakken Area Skills center. Motioned by Northrop, seconded by Ceynar, to approve the Laerdal invoice \$96,716.10. Motion carried 6 – 0.
2. Dr. Holen provided an update on the Watford City Middle School.
3. Motioned by Pennington, seconded by Samuelson, to approve the updated Return to In-Person Instruction and Continuity of Services Plan. Motion carried 6 – 0.

IX – New Business

1. Dr. Holen provided a staffing update. Motioned by Northrop, seconded by Ceynar, to approve the following resignation from Kristi Kramlich-Kuball – Middle School FCS @ 3 years. Motion carried 6 – 0. Motioned by Samuelson, seconded by Pennington, to approve the Technology Level 2 position. Motion carried 6 – 0. Motioned by Ceynar, seconded by Northrop, to offer Corey Meuchel the Building Trades position prorated at BA Step 5. Motion carried 6 – 0.

X – Policy

1. Motioned by Samuelson, seconded by Quale, to approve policy DBK-BR MCPSD#10Other recognized compensation for a second reading. Motion carried 6 – 0.
2. GACG – Educational Opportunities Through Sponsoring Entities (tabled)
3. Motioned by Samuelson, seconded by Northrop, to approve policy DDAB Health Restoration, ABCC Wellness Policy, ACCA Sex Offenders, and ABAB School Year and Calendar for a first reading. Motion carried 6 – 0.
4. Motioned by Quale, seconded by Ceynar, to approve policy WCHS handbook policy, dropping classes and schedule changes. Motion carried 6 – 0.

XI – School Board Committee Reports

1. Committee Meeting Minutes
 - a. Policy – 11/30/2023
 - b. Planning – 12/05/2023
 - c. Building & Grounds 12/07/2023
 - i. Motioned by Ceynar, seconded by Pennington, to approve the FHES security camera grant bid as presented, water heater bid from Mowbray, and snow removal bids from Black Diamond and Darrington. Motion carried 6 – 0.
 - ii. Motioned by Samuelson, seconded by Northrop, to approve the intercom system replacement at WCHS. Motion carried 6 – 0.
2. Upcoming meetings
 - a. Curriculum committee meeting –TBD
 - b. Policy committee - TBD
 - c. Planning committee – TBD
 - d. Negotiations – TBD
 - e. Budget and Finance – TBD
 - f. Building and Grounds – TBD
 - g. Technology committee – TBD
 - h. Spring/Summer Board Retreat – TBD
 - i. Health & Safety – TBD
 - j. Transportation – TBD
 - k. Wellness - TBD

XII – Set date of next meeting

1. Special – January 4th @ 5:30 PM
2. Regular – January 15th @ 6:00 PM

XIII – Adjournment

Hearing no further business to come before the school board, President Wisness adjourned the meeting at 7:27 PM

Heather Wisness, *Board President*

Brant Hebert, *Business Manager*